



วิทยาลัยการจัดการ
มหาวิทยาลัยมหิดล



Orientation 27C

INTER PROGRAM

10 November 2024

Address

CMMU
69 Viphavadee Rangsit
Phyathai, Bangkok
Thailand.

Contact

PHONE
+662 206 2000
WEBSITE
<https://www.cm.mahidol.ac.th/>



สำหรับการติดต่อเจ้าหน้าที่งานสนับสนุนการศึกษา
Ins 02 206 2000 ext. 3102 - 3106



Where we are?

College of Management Mahidol University



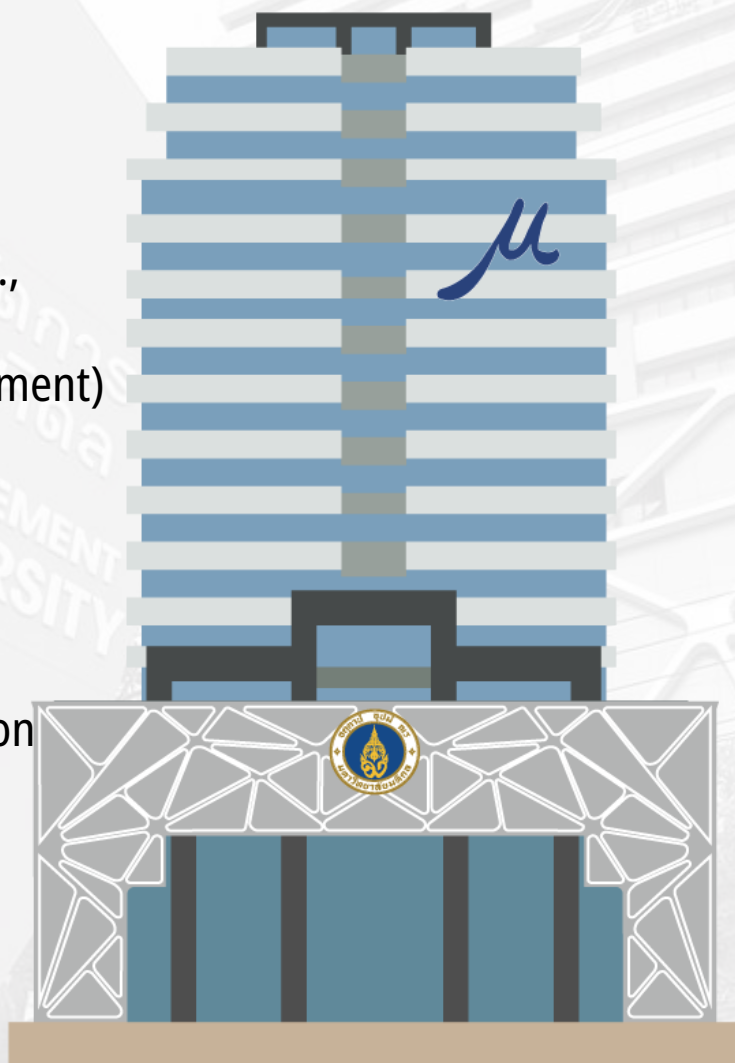
Viphavadee Rangsit Rd.,
Phyathai
(Close to Victory Monument)



Parking Lot



Shuttle van to BTS station
(Sanam Pao Station)
with GPS tracking



Open Everyday
8.30 – 23.00 hrs.

Office hours can be adjusted as appropriate
and university announcements



Modern Classrooms &
Syndicate Rooms



Modern Library
& E-Journals



Food and Drink
Vending Machine



Mahidol - WIFI



Contact Number of Academic Affairs staff
Tel. 02 206 2000 Ext. 3102 - 3106

ACADEMIC AFFAIRS

FACILITIES AND SERVICES



1ST
Floor

**Reception and Syndicate Room
Reservation Services**
Tel: 0-2206-2000 Ext. 0

Office Hours:

Monday to Friday 08:30 hrs. – 18:30 hrs.
Saturday to Sunday 08:30 hrs. – 16:30 hrs.
Public Holidays 10:30 hrs. – 18:30 hrs.

2ND
Floor

Student Lounge/Canteen

3RD
Floor

**CMMU Co-Learning Space
and Library**
Tel: 0-2206-2000 Ext. 4101, 4103

Office Hours:

Monday to Friday 10:00 hrs. – 21:00 hrs.
Saturday to Sunday 08:30 hrs. – 16:30 hrs.
Public Holidays 10:00 hrs. – 21:00 hrs.

5TH 6TH 8TH 9TH
Floor Floor Floor Floor

Classrooms

CMMU Co-Learning Space closes at 23:00 hrs.



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ACADEMIC AFFAIRS

FACILITIES AND SERVICES (cont.)

10
Floor

Academic Affairs and Student Services

Tel: 0-2206-2000 Ext. 3102 – 3106

Email: cmservice@mahidol.ac.th

Office Hours:

Monday to Friday 08:30 hrs. – 18:00 hrs.

Saturday to Sunday 08:30 hrs. – 16:30 hrs.

Public Holidays 10:00 hrs. – 18:00 hrs.

} by appointment only

Thai & Inter Program Educators

Tel: 0-2206-2000 Ext. 3202 – 3211

Email: cmacademic@mahidol.ac.th

Office Hours:

Monday to Friday 10:00 hrs. – 18:00 hrs.

Saturday to Sunday 08:30 hrs. – 16:30 hrs.

Public Holidays 10:00 hrs. – 18:00 hrs.

} by appointment only



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ACADEMIC AFFAIRS

CMMU

Student ID Card

Students **MUST WEAR** the ID **AT ALL TIMES** while in the building.
Your Student ID card is your gateway to many services



- Use for examination identification
- Use for floor access
- Use for a car park service
- Use for library service
- Use for document printing and IT facility

Remark: Fee for requesting a new student ID card is 180 baht



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ACADEMIC AFFAIRS

CMMU COMMUNICATION CHANNEL



Line Application



@cmmuservice

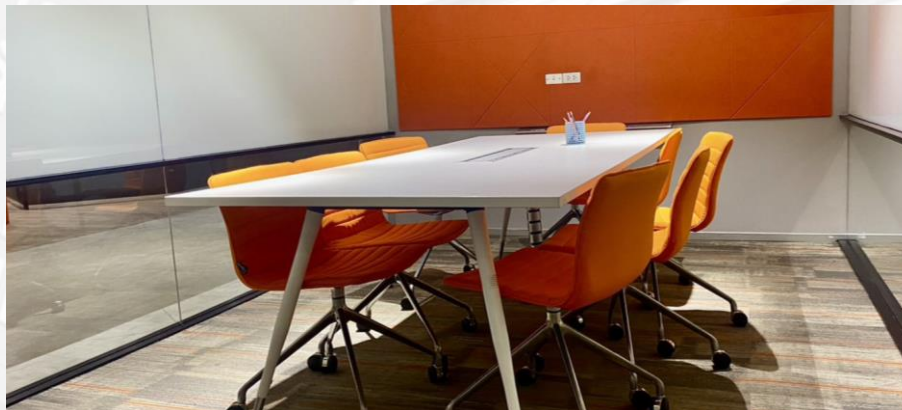
A grid of six service icons on an orange background. Each icon includes a title in English and Thai, and a small illustration. 1. 'REQUEST & TRACK' (ยื่นคำร้องและติดตามเอกสาร) with a clipboard icon. 2. 'ROOM TABLE' (ห้องเรียนวันนี้) with a graduation cap and grid icon. 3. 'VAN SERVICE' (รถตู้ยูเอชเอ) with a white van icon. 4. 'SYNDICATE ROOM' (จองห้องอ่านหนังสือ) with a clipboard and alarm clock icon. 5. 'REGISTRATION' (ลงทะเบียน) with a person at a computer icon. 6. An unlabeled icon of a building.



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ACADEMIC AFFAIRS

FACILITIES AND SERVICES (cont.)



Syndicate Rooms

15 Syndicate rooms
Room Size: 4-6 people

Open daily

Monday to Friday 08:00 hrs. – 21:00 hrs.

Saturday to Sunday 08:00 hrs. – 16:00 hrs.

Reserve via Application Line **@cmmuservice**

Note: Reserve at least 1 day before using

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ACADEMIC AFFAIRS

<https://www.cm.Mahidol.ac.th>

FACILITIES AND SERVICES (cont.)



Printing Service

- Located: **3rd fl.** & **6th fl.**
- 1,000 Baht per student
- 1 Baht per page (black&white)
- 5 baht per page (colour)
- Top-up @Reception 1st floor
- Student ID card required
- First-time activation required

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ACADEMIC AFFAIRS

Now the parking ticket system is currently upgraded.

FACILITIES AND SERVICES (cont.)



Parking Lot

Parking Policy

For students

- 1 Student / 1 ID card for 2 cars.
- you must pay an extra parking fee if you do not present a student ID card or use a non-registered car.
- Overnight parking (after 24.00) 200 Baht per night.
- Lost Car Park Ticket 200 Baht charge plus parking fee.

Parking Policy

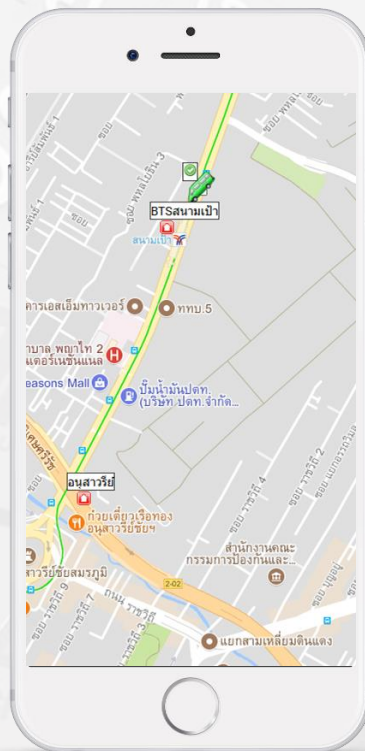
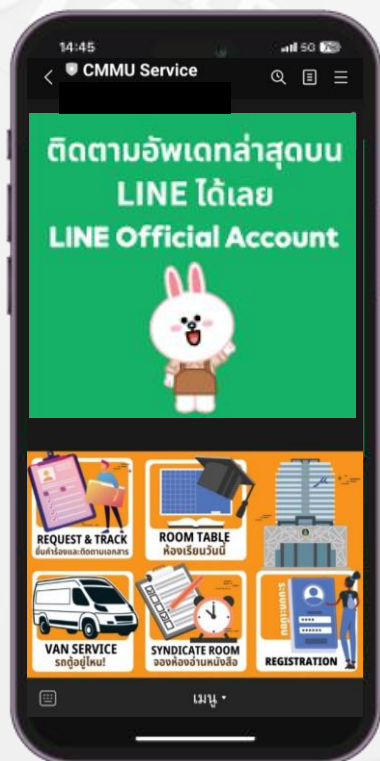
For outsiders

- Free for the first 30 minutes.
- Over 30 minutes 30 Baht per day.
- Overnight parking (after 24.00) 200 Baht per night.
- Lost Car Park Ticket 200 Baht charge plus parking fee.



CMMU SHUTTLE VAN SERVICE

LINE@ @cmmuservice



Van Real-Time Tracking

1. The CMMU shuttle van service schedule is available on the 1st floor.
2. Pickup Point: BTS Sanam Pao Exit 4 (**BTS สถานี สนามเป้า ทางออก 4**)

Weekday (BTS – CMMU – BTS)	Weekend (BTS – CMMU – BTS)
-	08:00 – 10:00
16:00 – 19:30	12:00 – 14:00
20:30 – 22:00	16:00 – 18:00



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ACADEMIC AFFAIRS

CMMU USERNAME & PASSWORD

7 digits of student ID number

Last 4 digits of your Thai citizen ID
or passport ID (foreigner)

USERNAME

g 6 7 4 9 X X X

PASSWORD

X X X X



"g"

These general username and password are for...

- Login computer at CMMU
- Login student registration system <http://reg.cm.mahidol.ac.th>
- Login e-learning system <https://elearning.cm.mahidol.ac.th>
- WiFi "@CMMUWIFI"





REGISTRATION SYSTEM

reg.cm.mahidol.ac.th

College of Management
Mahidol University

Select Menu

- Print Friendly
- Back
- Enrollment Result
- Research Advisor
- Format Thematic Paper

STUDENT INFORMATION SYSTEM

BIOGRAPHY

Download Acceptance Letter

Internet Account Information

PERSONAL DATA

FACULTY:
Campus:
PROGRAM:
Program:
Entrance English Score: Pass
MU Test: -
TOEFL / WSI: 520
CMMU TAP: 31.43%
EMAIL ADDRESS:
Phone no.:

SAVE

How to update your profile?

1. Login to the Registration System via reg.cm.mahidol.ac.th
2. Edit your e-mail address and mobile phone
3. Click "SAVE" to update your information



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ACADEMIC AFFAIRS

<https://www.cm.Mahidol.ac.th>

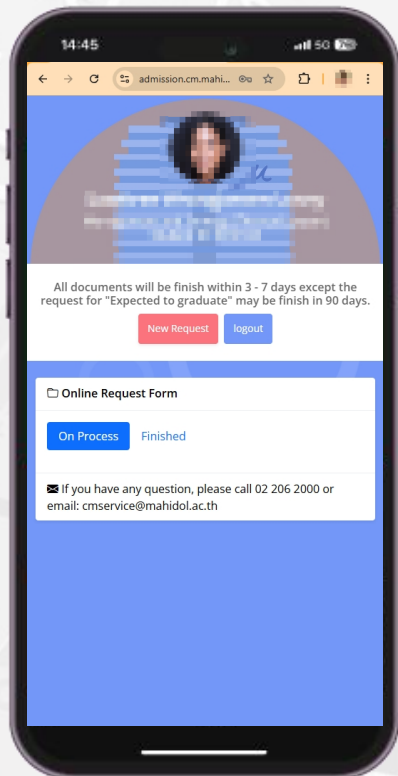


Online Request Form & DOCTRACKING SYSTEM

LINE@ @cmmuservice

ONLINE REQUEST FORM

1. Official Transcript
2. Unofficial Transcript
3. Postpone Examination
4. Postpone Enrollment
5. Leave of Absence
6. Termination of Study
7. Certificate of Student Status
8. Graduation Confirmation Letter
9. New Student ID Card
10. Change of Title, Name and Surname
11. Tuition Fee Receipt
12. Refund Tuition Fee
13. Study Extension
14. Change Study Plan (Thematic or Thesis)
15. Visa Purpose
16. IRB Request Form
17. Expected to Graduate



CMMU Academic Affairs 10 FL.

Mon-Fri:

08:30 hrs. – 18:00 hrs.

Sat-Sun:

08:30 hrs. – 16:30 hrs.

During the term break, working hours are only on Mon-Fri.

Tel: 0-2206-2000 Ext. 3101 – 3106

Email: cmservice@mahidol.ac.th



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ACADEMIC AFFAIRS

REQUEST FORM

1. Letter for Sponsor
2. Guest Speaker Invitation Letter
3. Add/Drop/Withdraw
4. Request for Company Information

Scan to download request form



Fill out a form and send to
E-mail cmservice@mahidol.ac.th

College of Management Mahidol University
Add/Drop Request Form

No.

To Whom It May Concern Date

Student ID. Name Major

Email Mobile No.

Request for
1 Add (A) / Drop (D) / Withdraw (W) / Change (C) | (Term .../....)

Course Code	Course Name	Sec.	A	D	W	C	Instructor Signature
MGMG							
MGMG							
MGMG							
MGMG							
MGMG							
MGMG							

Note: Request after end of provided period if course some fee and special authorize

2 Other

Reason for Request

Student Signature _____

Comment Signature

Approve Not Approve _____
Program Chair

Approve Not Approve _____
Program Director

This is not the normal college rules and regulation.
Academic affairs cannot approve this request. _____
Academic Affairs

AF Form 01/2022

College of Management Mahidol University
Document Request Form

No.

To Whom It May Concern Date

Student ID. Name Major

Email Mobile No.

ประเภทเอกสาร / Items (ใช้เฉพาะในการคำนวณการขอเอกสารระหว่างเดือน 4 วัฏจักร) **โปรดขมึ้นใบคำร้องพร้อมชำระค่าธรรมเนียมที่ งานสนับสนุนการศึกษา ชั้น 10**	จำนวนฉบับ No. of Copies	จำนวนเงิน Amount
<input checked="" type="checkbox"/> หนังสือสำหรับบุคคล / องค์การภายนอก (โปรดแนบเอกสารเพิ่มเติมที่เกี่ยวข้องกับหัวข้อของงานหรืองานวิจัย เช่น Proposal, Course Syllabus, เอกสารรับรองจริยธรรมการวิจัย (IPSR-IRB), หรืออื่นๆ) () ขออนุเคราะห์ข้อมูล () ขอสัมภาษณ์ () ขอสนับสนุน (Sponsor) () ขอคุณสมบัติสนับสนุน (Sponsor) () เชิญวิทยากร () ขอคุณสมบัติวิทยากร		Free of Charge
รายละเอียดสำหรับหนังสือสำหรับบุคคล / องค์การภายนอก กรุณาเขียนด้วยลายมือที่ชัดเจน (ตัวบรรจง)		
ชื่อบุคคล / ตำแหน่ง / หน้าที่ ที่จะไปขอข้อมูล, สัมภาษณ์, วิทยากร		
หัวข้องาน / รายงานเรื่อง		
วิชา MGMG		
รายละเอียดที่จะขอข้อมูล / สัมภาษณ์เกี่ยวกับ / ขอ Sponsor อะไร		
วันที่ไปขอข้อมูล / สัมภาษณ์ / จัดสัมภาษณ์ / เชิญวิทยากร (ถ้ามี) อาจารย์ผู้สอน		
เรื่องอื่นๆ		
<input type="checkbox"/> อื่น / Other		
<small>ท่านสามารถส่งข้อมูลผ่านทางอีเมลได้ที่ cmservice@mahidol.ac.th You can send a form via this email: cmservice@mahidol.ac.th</small>		
For Office Use Only		
Registrar's Office Action	Completed By	

AF Form 02/2022





November

Pre-registration for term 3/2024 (*Inter Program*)

21-23 Nov 2024

December

Registration for term 3/2024 (*Thai & Inter Program*)

12-14 Dec 2024

Payment period for term 3/2024

16 Dec 2024 – 19 Jan 2025

3/2024 Academic Year 2024 Third Term, (17 January 2025 to 4 May 2025)

January

Add / Drop period Term 3/2024

10-23 Jan 2025

Comprehensive Examinations

11 Jan 2025

Announce Grades Result

17 Jan 2025

Classes Begin (Start with Friday class)

17 Jan 2025

February

Mid-term Examinations

28 Feb 2025 – 6 Mar 2025

March

2nd half of the term start (Start with Friday class)

7 Mar 2025

Last Day to drop classes with a “W”

21 Mar 2025

Pre-registration for term 1/2025 (*Inter Program*)

27-29 Mar 2025

April

Reading week (Songkran Festival)

11-17 Apr 2025

Registration Online for Comprehensive Examinations

18-20 Apr 2025

Online course evaluation term 3/2024

18-24 Apr 2025

Last day of classes

24 Apr 2025

Registration for term 1/2025 (*Thai & Inter Program*)

24-26 Apr 2025

Final Examinations

25 Apr 2025 – 4 May 2025

Payment period for term 1/2025

28 Apr 2025 – 25 May 2025

Trimester Break: 5-22 May 2025



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ACADEMIC AFFAIRS

<https://www.cm.Mahidol.ac.th>

STUDENT STATUS

**YOU
MUST
KNOW!**



	1. Current	2. Probation	3. Retire	4. Maintain
GPA	GPA > 3.0	GPA < 3.0	GPA < 2.5 or GPA < 3.0 for 2 consecutive terms	Term 6 onward Paid Matriculation fee 5,000 THB/Semester + Credit fee
Consequence	None	Allowed to register for only 6 credits (2 courses). Extend your graduation more than 5 term	Retired from the college	



ENGLISH PROFICIENCY FOR GRADUATION

International students whose TOEFL ITP score from the entrance exam is below 520 or who submitted English test score is lower than the criteria below, need to take the Pre-Course English. After finishing and passing the English Pre-course, you will automatically pass the graduation criteria for the English score.

- **MU ELT 84: Writing 10, Speaking 10**
- **MU Grad Plus 70: Writing 10, Speaking 10.**
- **TOEFL iBT 64: Writing 17, Speaking 15**
- **IELTS band 5.0: Writing 5, Speaking 5**
- **TOEFL ITP 520**

If you cannot pass English Proficiency Requirement, you cannot defend Thematic Paper/Thesis.



Leadership Activities

11 – 12 January 2025

Venue: Pattaya



Register online

During 11 – 18 November 2024

<https://admission.cm.mahidol.ac.th/reservation/login>

Login: Student ID (Your ID without "g")

Password: Your registration password

Transportation condition:

1. Bus services available for go-return.
2. The agenda and schedule will be announced via email soon.
3. Overnight parking at CMMU building is not allowed.

ACTIVITY is FREE FOR ALL



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ACADEMIC AFFAIRS

OTHER INFORMATION FOR STUDENTS



QR Code Line Group International Program



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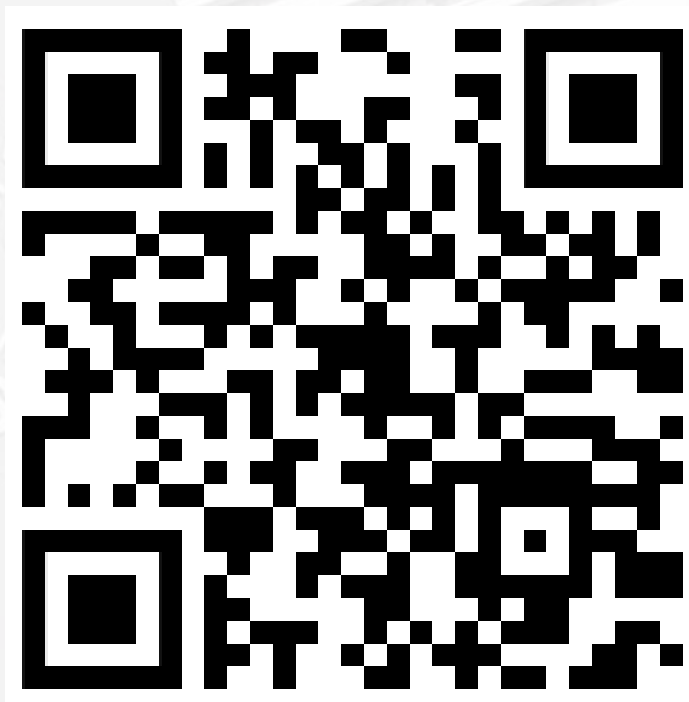
ACADEMIC AFFAIRS

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Pre-Study Competency Assessment Survey



The Orientation 27C Inter Program Satisfaction Survey



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THANK YOU!



ADDRESS

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cmservice@Mahidol.ac.th



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